

Upcoming Public Hearings/Meetings

Planning Commission Public Hearings

Upcoming Planning Commission meetings are scheduled for **April 12, 2011 and May 10, 2011**. Planning Commission meetings begin at 7:00 p.m. at City Hall.

SWPPP Public Hearing—April 5, 2011 at 7 p.m. in City Hall—The purpose of the hearing is to receive public input on the adequacy of the City of Medina Storm Water Pollution Prevention Program (SWPPP). A copy of the Storm Water Pollution Prevention Program is available at Medina city hall. Any person wishing to express an opinion on this matter will be heard orally or in writing at the hearing. Written comments may be sent prior to the said public hearing to: Chad M. Adams, City Administrator, 2052 County Road 24, Medina, MN 55340.

Board of Appeal and Equalization on April 13, 2011 at 6:30 p.m. at City Hall—This meeting is held annually for the purpose of reviewing and correcting the 2011 assessed property values or property classifications in the City of Medina. All persons considering themselves aggrieved by said assessment or who wish to complain that the property of another is assessed too low, may appear at the meeting and show cause for having such assessment corrected.

The burden of proof is on the resident to justify a decrease in property value. The City is requesting that residents complete a City application prior to attending the meeting. The application is posted on the City's website at www.ci.medina.mn.us.

City Calendar

April

- 5th Tues—City Council 7:00 pm
- 12th Tues—Planning Commission 7:00 pm
- 13th Wed—Board of Appeal 6:30 pm
- 16th Sat—City Council Office Hours 9:00 am
- 19th Tues—City Council Work Session 6:00 pm
- 19th Tues—City Council 7:00 pm
- 20th Wed—Park Commission 7:00 pm

May

- 3rd Tues—City Council 7:00 pm
- 10th Tues—Planning Commission 7:00 pm
- 17th Tues—City Council Work Session 6:00 pm
- 17th Tues—City Council 7:00 pm
- 18th Wed—Park Commission 7:00 pm
- 21st Sat—City Council Office Hours 9:00 am
- 30th Mon—City Offices Closed (Holiday)

All meetings at City Hall unless otherwise noted.
Meeting agendas on web site when available.



CITY OFFICE INFO

2052 County Road 24
Medina, MN 55340-9790
p: 763-473-4643
f: 763-473-9359
e: city@ci.medina.mn.us

PUBLIC SAFETY

p: 763-473-9209
f: 763-473-8858

City Hall Office Hours

Mon-Fri 8 a.m. - 4:30 p.m.

Mayor

Tom Crosby 612-332-9111

City Council

Elizabeth Weir 763-473-3226
Jeff Pederson 612-916-6448
Melissa Martinson 763-473-8082
Mike Siitari 763-473-2563

City Council Meetings

First & third Tuesday of each month at 7:00 p.m.

Planning Commission Meetings

Second Tuesday of each month at 7:00 p.m.

Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.

Newsletter Editor

City Administrator
Chad M. Adams

Other Contributors

Jodi Gallup

The Medina Message

A bi-monthly publication from the City of Medina

2011 Road Improvement Schedule

Hunter Drive (North) - The City plans to reconstruct Hunter Drive between Hamel Road and Medina Road this summer. The proposed project includes the reconstruction of Hunter Drive between Hamel Road and Medina Road, construction of a trail along Hunter Drive between Hamel Road and Medina Road, and extension of utilities in Hunter Drive from Hamel Road to Elm Creek Drive.

Preliminary Project Schedule

April 5, 2011 – City Council Public Hearing to Order the Improvement Project
May 3, 2011 – City Council Approves Plans and Specs and Authorizes Bidding
June 2011 – City Council Reviews Bids, Awards Contract, Construction Begins
September 2011 – Substantial Completion of Project
June 2012 – Final Completion

Hunter Drive (South) - The City plans to provide a mill and overlay of Hunter Drive between County Road 24 and County Road 6 this summer.

Preliminary Project Schedule

April 2011—Notices sent to affected property owners regarding project and proposed assessments.
May 3, 2011—City Council Public Hearing to Order the Improvement Project and to Levy Assessments to Property Owners for project.
June—August 2011—Construct window (start date and completion)

Please contact Public Works Superintendent Steve Scherer at 763-473-4643 or steve.scherer@ci.medina.mn.us if you have any questions about the projects.

Medina Business Forum Recap

On March 22nd the City of Medina held a business forum to connect with and improve communication between the City and the Medina business community. The City received valuable feedback from the 25 Medina businesses that attended the forum. Staff provided an update on recent development activity, city facilities planning, TH55/CR116 intersection project, and economic development programs. The City also recognized Open Systems International for the Outstanding Economic Development Effort Award that Hennepin County received for their project from the Minnesota Association of Professional County Economic Developers.

During the networking portion of the meeting, City staff heard from a number of businesses on interest in starting a local business networking group. As a next step, Medina business owner Nichole Rice with Stuffit Services will be hosting a networking get together on April 20, 2011 at 2 p.m. at Stuff it Services, 3560 Kilkenny Lane, Medina, MN 55340. Contact Nichole Rice at 763-478-3114 for details.

The City plans on hosting two business forums a year. The next one will be scheduled this fall.

Inside this issue

- 2011 Road Improvement SchedulePg. 1
- Medina Business Forum Recap.....Pg. 1
- Planning Project Updates.....Pg. 2
- Don't Forget your Building Permit.....Pg. 2
- Park Commission Nature Walk.....Pg. 3
- City Business Profile: Complete Eye Care of Medina.....Pg. 3
- Spring Thaw Concerns.....Pg. 3
- Electronic Media Recycling.....Pg. 3
- Youth Recreation Programs in Medina.....Pg. 3
- Spring City Clean Up Day.....Insert
- 2010 Annual Report Summary.....Insert

Medina, MN 55340-9790

2052 County Road 24

MEDINA



Planning & Zoning

Planning Project Updates

The following land use and development projects are currently under review by the City. The location of each project is identified on the map in the lower right hand corner. For more information on one of the projects, or for an update on the review schedule, please contact the Planning Department at (763) 473-4643.

1. Mixed Use Stage I – North of Highway 55; west of County Road 116

Pentom Land Company has requested review of a Stage I Plan for a phased development which will include detached single family homes, townhomes, and commercial property to the south of Foxberry Farms. Phase one of the development proposes 63 single family homes.

2. Conservation Design Subdivision – 2700 and 2900 Parkview Drive

The property owner has requested a PUD Concept Plan Review for a Conservation Design subdivision proposing 8 lots on 110-acres. The proposal includes permanent conservation easements over a portion of the property and is requesting a density bonus to allow for additional lots.

3. Setback and Hardcover Variances – 4642 Brook Street

The property owner has requested variances in order to tear down the existing home and rebuild a new home. The existing house does not meet front and rear yard setbacks, and the applicant proposes to relocate the house which increases the setbacks, but cannot meet the minimum setbacks.

4. Conditional Use Permit – 810 Tower Drive

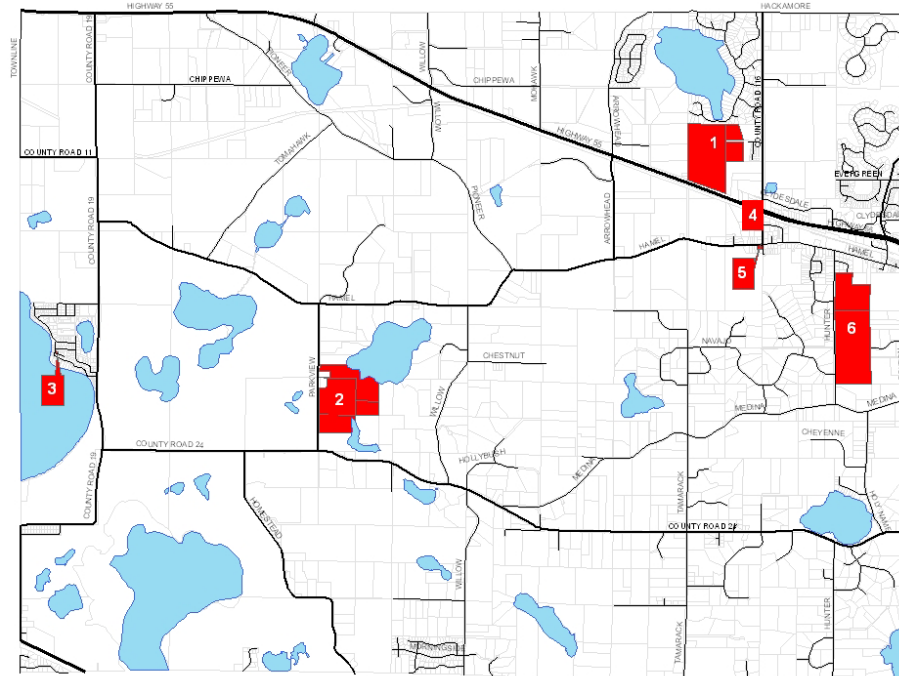
Jillene and Thomas Kingstedt have requested approval of a conditional use permit to operate a dog boarding/daycare facility at 810 Tower Drive. The City is currently considering an amendment to the City Code related to regulations for commercial uses which include the keeping of animals.

5. Three-lot subdivision – 805 Hamel Road

JJC LLC has requested approval to subdivide the existing lot into 3 residential single family lots.

6. “Enclave of Medina” residential development – 3212 Hunter Drive

U.S. Home (Lennar) has requested approval of a subdivision containing 111 single-family homes and 41 townhomes east of Hunter Drive and south of Hamel Road.



Don't Forget Your Building Permit

Building permits are required for small projects such as Residential Lawn Sprinkler Systems, Water Softeners, Water Heaters, Re-roofing, Re-siding, and Windows. Permit applications are available on the City website at: www.ci.medina.mn.us.



Don't assume your contractor is getting a permit for work at your home, make sure to verify!

The completed permit application can be returned to the City Building Inspections/ Planning Department in the following ways:

- Mail your completed permit application and check to the City using the regular US Postal System and the City will process and send your permit(s) to you.
- Drop off in person at City Hall and your permit will be processed and issued over the counter. The City accepts checks or cash for permits.

2011 Building Permit Fees

- ▶ Lawn Sprinkler System \$55.00
- ▶ Water Softener \$55.00
- ▶ Water Heater \$20.00
- ▶ Re-roof \$105.00 (Asphalt shingles) & \$170.00 (Wood shingles/Shakes/Metal)
- ▶ Re-side \$105.00
- ▶ Windows \$55.00 (one Window) & \$105.00 (two or more windows)

*The fees above include the State Surcharge.

If you should have questions, please contact Deb Peterson at 763-473-8847.



Community & Environment

Park Commission Nature Walk

Residents are invited to join the Medina Park Commission on a Saturday morning wild life/nature walk on Saturday, May 14th from 8 a.m. to 10:00 a.m. at Tomann Preserve at the corner of Pioneer Trail and Tomahawk Trail.

Residents interested in attending should register with Linda Lane at linda.lane@ci.medina.mn.us or call 763-473-4643 by May 9th.

Spring Thaw Concerns

Spring thaw will eventually bring on some backup of water and frozen culverts. If there are concerns or problems you believe are issues that should be looked into by the City, please call City Hall at 763-473-4643 and ask for Public Works Superintendent Steve Scherer.

City Business Profile: Complete Eye Care of Medina

By: Dr. Gina Wesley

Complete Eye Care of Medina has been a part of the business community for three years, and has served to provide excellent eye care, services, glasses and contact lenses to the residents of Medina and surrounding communities.

Dr. Gina Wesley, owner and optometrist, was just awarded with Minnesota's Optometric Association Young Optometrist of the Year for 2011. This award reflects a peer-nominated and selected optometrist with high levels of dedication to both patients and the profession.

Dr. Wesley and staff look forward to meeting you and your family's eye care needs. Please look us up on www.cecofmedina.com or call 763-478-3505 for more information. We are conveniently located in the Adam's building at 922, Highway 55.

Electronic Media Recycling Now Available at Hennepin County Drop-off Facilities

Hennepin County has added media recycling to the household electronics recycling program at the county's drop-off facilities located at 8100 Jefferson Highway in Brooklyn Park and 1400 West 96th Street in Bloomington.

Materials accepted include: Computer disks, DVDs, CDs and Blu-ray discs, Flash drives and Secure Digital (SD) memory cards, Game cartridges, Ink jet and laser toner cartridges, Plastic cases and jewel cases, Video and audio cassettes and tapes, and Vinyl records.

Before recycling media, please remove and recycle any cardboard boxes.

Hennepin County is the first local option to accept such a wide variety of electronic media for recycling. In the first month of the program, 700 pounds of media have been collected for recycling at the drop-off facilities. The U.S. Environmental Protection Agency estimates that every month approximately 100,000 pounds of CDs become obsolete in the United States and more than 5.5 million boxes of software are discarded each year. For more information, e-mail kristin.pierskalla@co.hennepin.mn.us or call 612-348-4787.



Youth Recreation Programs in Medina

Soccer

Kicks 4 Kids is offering a summer soccer program for kids ages 3-10 in Medina. Kicks 4 Kids believes that soccer can assist in preparing kids physically, socially, and cognitively, for life. Soccer is a game that requires all of these items in order to be successful. They have developed a curriculum based around these principles.

Classes are divided into three groups: 3 year olds, 4-6 year olds and 7-10 year olds. They will be offered in 3 sessions that are 4 weeks each from 9 am to 10 am (3 year olds) and 10 am to 11 am (4-6 year olds and 7-10 year olds), Mondays, Wednesdays and Fridays. Each session costs \$90 per child, per session. Classes will be offered at Medina Morningside Park (2522 Bobolink Rd.) and Hunter Lions Park (3195 Hunter Dr. Park). To sign up for lessons or to get more information on Kicks 4 Kids, visit their website at www.kicks4kidsmn.com, call Van Hong at 612-227-2486 or email hong@augsborg.edu.

Tennis

Are you looking to introduce tennis to your child or wanting to increase their skill level? Steve and Carrie Agre are offering beginner, intermediate and match play tennis lessons for kids 6 years to high school at Hamel Legion Park (3200 Mill Drive). Take one week or sign up for all 5 weeks. For more information call Steve or Carrie Agre-763-447-8811 or 763-447-8837.

SPRING CLEAN-UP DAY

SATURDAY, APRIL 30, 2011

8:00 AM - 12:00 PM (Rain or Shine)

Behind City Hall in front of Public Works Bldg.

Accepted Items:

- Brush No charge
- Leaves No charge
- Scrap Iron No charge
- Batteries (all) No charge
- Anti-freeze No charge
- Air conditioners \$15.00 ea
- Water Softeners \$15.00 ea
- Dehumidifiers \$10.00 ea
- Televisions \$3 - \$8 ea
- Computers \$3 - \$8 ea
- Appliances \$10.00 ea
- Mattresses/Box springs \$15.00 ea
- Tires - Car \$ 4.00 ea
- Tires - Truck (w/o rim) \$ 8.00 ea
- Tires - Truck (with rim) \$12.00 ea
- Tires - Tractor* \$20.00-\$40.00 ea
*Depending on size
- Carpet, furniture, building
Materials, etc: \$10 small load
\$30 large load*

(*Fully tied down pick-up truck)

When loading your items, keep them separated into categories, as things will be unloaded in various areas of the property.

Items Not Accepted:

- Treated lumber
- Recyclables
- Paint
- Concrete bricks
- Commercial printers & fax machines
- Copiers
- Household/agricultural chemicals or containers
- Oil/Oil products
- Household garbage
- Fluorescent lights
- Hazardous waste

To recycle any of the above items, or to recycle other times of the year, contact:

Hennepin County Recycling Center
8100 Jefferson Highway
Brooklyn Park, MN
612-348-3777

www.hennepin.us/dropoffs

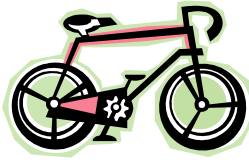
Hennepin County is once again sponsoring a household hazardous waste collection in Independence from May 5-7 from 9 am-4 pm. For a list of items that will be accepted, call 612-348-3777, or visit www.hennepin.us/collectionevents.

VOLUNTEERS NEEDED

Clean-up Day relies on help from volunteers in the community. Residents that volunteer their time are not charged for items they bring to Clean-up Day, other than appliances and tires. If you are interested in volunteering, call City Hall at 763-473-4643 and ask for Linda.

BICYCLE COLLECTION:

The City will once again be collecting good useable bikes for Interfaith Outreach Community Partners.



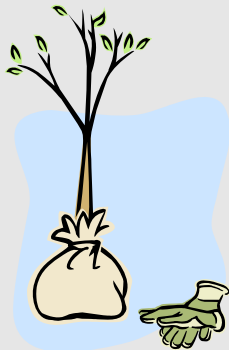
TREES FOR SALE:

The City of Medina will once again be selling a limited number of trees at the Spring Clean-up Day.

- **Sugar Maple** **\$30.00 each**
- **Autumn Blaze** **\$30.00 each**
- **Honeylocust** **\$30.00 each**
- **Northern Pin Oak** **\$30.00 each**
- **Hackberry** **\$25.00 each**
- **Swamp White Oak** **\$25.00 each**

The trees are approximately 1" in diameter and 6-8' tall. The trees are bare root stock and will need to be planted immediately.

Before a tree is planted, call Gopher State One-Call at 651-454-0002 to locate underground utilities.



BRUSH AND COMPOST SITE

Located behind the Public Works garage, the brush and compost site is open year round during daylight hours seven days a week.

Accepted items for brush pile:

- Brush and woody shrubs and vines
- Christmas trees
- Large logs
- Stumps that have been cut up

Items **not** accepted:

- Painted or treated lumber
- Railroad ties

Accepted items for compost pile:

- Leaves/grass clippings (no bags please)

Items **not** accepted:

- Hay and/or straw
- Animal waste

Wood chip mulch will also be available to Medina residents on a first come first serve basis at no charge. Mulch can be picked up behind the Public Works garage during daylight hours 24/7.

RAIN BARRELS FOR SALE

This year, once again, the City of Medina will be selling rain barrels at the reduced price of \$70.00 each to Medina residents and \$80.00 each to non-Medina residents.

An order form and additional rain barrel information is available online at www.ci.medina.mn.us.

Questions on rain barrel orders should be directed to Linda Lane at 763-473-4643 or linda.lane@ci.medina.mn.us.



2010 Annual Report Summary

Market Value

- \$1,470,726,300 in 2009
- \$1,404,609,800 in 2010

City Tax Levy

- \$2,724,719 in 2009
- \$2,792,641 in 2010

General Fund Expenditures & Revenues (unaudited)

- \$3,429,532 Expenditures
- \$3,826,098 Revenues

Maintained Infrastructure

- 54 Road Miles
- 141 Streetlights
- 30 Sanitary Sewer Miles
- 10 Sewer Lift Stations
- 450 Sewer Manholes
- 25 Water Main Miles
- 10 Water Well
- 181 Culverts
- 156 park acres maintained in 13 locations

Building Permits Issued

- 566 – Total Permits
- 7 – New Single Family Permits
- 1 – New Commercial Permit

Value of Permits Issued

- \$19,648,008 – Value of Total Permits
- \$3,422,331 – Value of New Single Family Permits
- \$9,831,000 – Value of New Commercial Permits

The City is pleased to introduce this 2010 Annual Report Summary to the Medina community. For the past four years, the City has been preparing a full Annual Report as promoted through *The Medina Message* newsletter and further made available to the public through the City's website. To provide more awareness to the 2010 Annual Report, the City has prepared this summary as an introduction to the City's activities and accomplishments from 2010. The full 2010 Annual Report may be viewed at www.ci.medina.mn.us in early April.

The sidebar on each of these pages illustrates a sample of statistics measuring City services and activities. The full report provides additional statistics, along with charts and graphs to demonstrate historical trends of such services and activities. In addition to statistics, the full report outlines accomplishments by each department and function of the City. Examples of those 2010 accomplishments are included herein.

One significant area of activity in 2010 included new land possession by the City. In May, the City accepted a 16-acre natural park land donation from residents Terrance and Mary Tomann. The City has named the area Tomann Preserve, which is located at 3112 Pioneer Trail. In June, using tax increment funds, the City acquired approximately 0.64 acres at 3365-3375 Mill Drive in Uptown Hamel, demolished the existing buildings on the site, and converted the property into overflow parking. In October, the German Liberal Cemetery at 2695 Hamel Road was transferred to the City. Perpetual care funds were also routed to the City to provide for future maintenance of the near one-acre cemetery, which will result in no taxpayer funding being used for the cemetery. The City also approved an ordinance providing for regulations and fees for the cemetery operations, which encompasses 362 gravesites, 58 of which are occupied.

2010 Annual Report Summary

The City's departments were again active in 2010 and merit recognition for their accomplishments. All of the City's departments are to be commended for their line item budget management, which has resulted in a general fund budget surplus for 2010. The City Council and departments also prepared a 2011 budget that resulted in no average property tax increase for Medina's portion of the taxes to residents.

In public works, the department facilitated the completion of the County Road 116 Trail, extending from Highway 55 to Hackamore Road. In addition to using City park dedication funds for the project, Hennepin County also contributed \$174,000 to the project. The department also completed road improvements to Pioneer Trail and Holy Name Drive in 2010.

The Planning Department provided review of the 100,000 sq. ft. Open Systems International, Inc. project at the corner of Highway 55 and Arrowhead Drive. The City Council granted final approvals to the project in May 2010. The department also approved eight zoning ordinances to meet compliance with the City's 2030 Comprehensive Plan.

In addition to managing the 2010 budgets and preparing the 2011 budgets, the finance and administration departments conducted the 2010 general election, initiated credit card service for utility billing, facilitated operations for the new Hamel Field House, and added finance data to the City's website.

The Police Department implemented a new Drug Abuse Resistance Education (DARE) program at Holy Name School, facilitated progress of a study to provide more collaboration and potential between the Loretto and Hamel Fire Departments, while managing 14,734 computer aided dispatch calls.

Utility Billing

- > 1,119 water and sewer customer accounts
- > 14,860 water and sewer bills generated
- > 1,455 storm water only customer accounts

2010 Crime Statistics

- > 0 - Murders & Arsons
- > 1 - Rape
- > 1 - Assault
- > 120 - Burglaries, Thefts, Auto Thefts & Stolen Property
- > 10 - Forgeries & Frauds
- > 42 - Vandalisms
- > 1 - Weapons
- > 76 - Narcotics
- > 145 - DWI's
- > 16 - Liquor Laws
- > 1 - Kidnapping
- > 30 - Other

Police Investigative Services

- > 338 cases investigated
- > 71% of cases cleared

Medina Police Reserves

- > 1,675 volunteer hours serviced by five officers in 2010
- > 18,000 volunteer hours serviced since 2001

Fire Department Services

- > 4 departments serving the City
- > 193 total fire calls
- > 2706 call hours (personnel hours)
- > \$267,279 total operating budget