

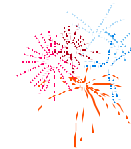
# Medina Message

A Newsletter for the City of Medina

www.ci.medina.mn.us

Summer 2003

## Fifth Annual Cabin Social Thursday, June 19th 6:30 p.m. - 10:30 p.m.



The City of Medina and Western Hennepin County Pioneers Association invite you to the Fifth Annual Cabin Social at the Medina City Hall grounds, 2052 County Road 24, on Thursday, June 19th. The event begins at 6:30 p.m. (rain or shine) with a fireworks display beginning at dusk.

### Event Includes:

- o Ice cream/refreshments
- o Band concert
- o Displays/Exhibits from DNR, West Hennepin Recycling Commission, Minnehaha Watershed District, local Fire Department equipment, Natural Features Inventory, and more
- o Face painter, "Moonwalk Castle" and games for children
- o Fireworks (at dusk)



*Feel free to bring a picnic for the family, and be sure to bring a blanket or chair for the fireworks.*



*"Come and enjoy a Community Celebration full of fun and fellowship!"*

**The City of Medina**  
2052 County Road 24  
Medina, MN 55340

**Western Hennepin County Pioneers Association**  
1953 W. Wayzata Blvd.  
Long Lake, MN 55356

### Council Amends Mayor's Term to Two Years

The City Council voted unanimously by ordinance on April 15th to amend the Mayor's term of office to two-years from four-years. The change will take effect in January 2005.

Mayor Phil Zietlow's current term will not be affected by the decision. Zietlow was elected in November 2002 to fill out the last two years of a four-year term left vacant due to the resignation of Mayor John Ferris. Ferris was elected to a four-year term as Mayor in November 2000.

### City's State Aids Cut by \$34,623 in 2003 & 2004

The City of Medina will be cut \$4,599 in Local Government Aid (LGA) and \$30,024 in Market Value Homestead Credits (MVHC) in 2003 and 2004, which equals the total amount of LGA and MVHC certified to the City.

Therefore, the City will not receive any LGA or MVHC in 2003 and 2004, but can not be cut further in the future as the aid from both is now down to \$0 for both.

The Compromise Tax Bill also includes levy limits to be imposed for taxes payable in 2004. The tax bill does allow cities to replace up to 60 percent of the aid loss in 2004. However, the bill excludes the traditional levy growth adjustments for household growth, and commercial/industrial growth. Cities, such as Medina, that did not use all of their levy authority for 2003 will also lose all of that unused levy authority for taxes payable in 2004.

As indicated in the Spring *Medina Message* newsletter, the 2003 cuts will not significantly affect this year's operations and projects. However, the cuts in 2004 coupled with levy limits may make for a more difficult 2004 budget planning.

### Upcoming Events and Activities

4	12th	Thurs - Recycling Day
4	14th	Sat - Flag Day
4	17th	Tue - City Council Meeting 7:30 pm
4	18th	Wed - Park Commission Meeting 7:00 pm
4	19th	Thurs - Cabin Social 6:30 pm - 10:30 pm
4	26th	Thurs - Recycling Day

4	1st	Tue - City Council Meeting 7:30 pm
4	4th	Fri - Independence Day - City Office Closed
4	8th	Tue - Planning Commission 7:00 pm
4	10th	Thurs - Recycling Day
4	10th-13th	Thurs - Sun - Hamel Rodeo at Corcoran Lions Park
4	13th	Sun - Hamel Rodeo Parade, 2:00 pm, in Uptown Hamel
4	15th	Tues - City Council Meeting 7:30 pm
4	16th	Wed - Park Commission Meeting 7:00 pm
4	24th	Thurs - Recycling Day
4	31st	Thurs - Recycling Day

4	5th	Tue - City Council Meeting 7:30 pm
4	12th	Tue - Planning Commission 7:00 pm
4	14th	Thurs - Recycling Day
4	19th	Tue - City Council Meeting 7:30 pm
4	20th	Wed - Park Commission Meeting 7:00 pm
4	28th	Thurs - Recycling Day

b All meetings at City Hall unless otherwise noted  
b Meeting agendas on web site when available

June 2003

July 2003

August 2003

**Fifth Annual Cabin Social**  
**Thursday, June 19th**  
**\* Details Enclosed \***

2052 County Road 24, Medina MN 55340



www.ci.medina.mn.us

### City Hall Office Hours

Mon-Fri 8 a.m. - 4:30 p.m.

### Telephone Numbers

City Hall..... 763-473-4643  
Fax ..... 763-473-9359  
Police emergency.....911  
non-emergency .... 763-473-9209

### Official Newspaper

Crow River News  
33 2nd Street NE , Box 280  
Osseo, MN 55369  
Telephone Number: 763-425-3323

### Mayor

Phil Zietlow .....763-473-5263

### City Council

Jim Lane .....763-473-3302  
Carolyn Smith.....612-558-1556  
Randy Brinkman....763-478-3242  
Bruce Workman ...763-478-8806

### City Administrator

Chad M. Adams....763-473-4643

### City Council Meetings

First & third Tuesday of each month at 7:30 p.m.

### Planning Commission

Elizabeth Weir, Chair  
Gerald Brost  
Marilyn Fortin  
Ron Johnson  
Sharon Johnson  
Leonard Leuer  
William Loe  
Dick Picard  
Mary A. Verbick

### Planning Commission Meetings

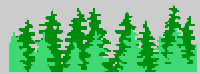
Second Tuesday of each month at 7:00 p.m.

### Park Commission

Galen Bruer, Chair  
Gerald Dykoff  
Tom Gregor  
Randy Hughes  
Brad Kvanbek  
Robin Reid  
Theresa Richey

### Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.



## Parks Commission Completes Trail Study

The Medina Parks Commission has been working tediously the past several months on a Trail Study for the community. The Commission presented the final draft of the Study to the Medina Planning Commission on Tuesday, June 10th for review and comments. The document will then be forwarded on to the City Council for consideration and implementation.

A study of trails was initially requested from the City Council for the purpose of examining the City's current trail plan and to recommend a schedule for implementation.

The Study addresses the needs for trails, as well as a proposed trail development plan, which includes cost estimates and recommendations for the order of priority for trail development.



Members of the Parks Commission who worked on the Trail Study include Chairperson Galen Bruer, Vice Chair Randy Hughes, Secretary Brad Kvanbek, Gerry Dykhoff, Tom Gregor, Theresa Richey, Ray Essendrup and Robin Reid. Council member Carolyn Smith, Public Works Director Jim Dillman, and City Administrator Chad Adams also assisted with the Study.

In addition to the work on the City's Trail Study, representatives of the Parks Commission and City staff also attended a regional trail meeting in Independence on Wednesday, June 4th. The meeting involved several communities in western Hennepin County and eastern Wright County. The purpose of the meeting was to discuss each community's goals for trails and to work together cooperatively to determine regional needs and establish goals.

A future meeting is planned for either August or September.



## Park Dedication Ordinance Amended

The City Council decided on May 20th to amend Section 820.31 of the Medina Code of Ordinances regarding park dedication. The revised ordinance defines in more detail cash contributions in lieu of land, which is based on the fair market value of land being subdivided.

For example, in the case of residential sub-divisions, the cash contribution will be determined by equaling 8 percent of the value of land. However, the minimum fee will be no less than \$3500 per dwelling unit, but no more than \$8,000 per dwelling unit.

In non-residential subdivisions, the cash contribution will equal 10 percent of the value of the land, with no minimum or maximum fees.

In the event of a mixed-use development, the habitable square footage of each use will be determined, then apportioned by percentage accordingly to the residential and non-residential fee structures discussed above.

Additional questions pertaining to the amended ordinance can be directed to City Administrator Chad Adams. The ordinance will also be placed on the City's web site in the near future.

## Annual Tour of City Parks Held on May 21st

The Medina Parks Commission, as well as members of City Staff and City Council toured the City's parks on May 21st to observe existing park conditions, as well as discuss plans for future needs.

The Parks toured included those in Medina Morningside, Independence Beach, as well as Maple Park, Holy Name Park, Hunter Park and Hamel Legion Park. To improve the parks, the Commission will begin working on a Capital Improvement Plan and has already begun the process for establishing park use policies.



Members involved in the Park Tour review the boat landing at Independence Beach.

## Proposed Community Building Project Presently Short on Funds

Recent cost estimates put together by Constructive Ideas, a construction consulting firm hired by the City, demonstrates that fundraising to date is presently short about \$220,000 of moving forward with bidding of the Hamel Legion Park Community Building.

The cost estimate of the community building construction was estimated to the City Council on May 6th in the amount of \$761,399. Site work costs were estimated at \$129,795.

Funds committed to the project through fundraising was estimated at \$541,000. Of that amount, approximately \$361,000, which was previously forwarded to the City through Hamel Lions fundraising and charitable gambling proceeds, is secured in a City Park fund for the project. The Lions also presented a possible additional commitment of \$180,000 for the project through past and near future fundraising.

In addition to the \$541,000 committed, the City Council discussed completing the site work as part of the City's contribution to the project. That cost estimate again was \$129,795. Therefore, if the City Council decides to formally support the site work expense, an approximate \$220,000 shortfall remains, not including equipment and furnishing expenses.

Upon reviewing the figures, the City Council requested staff, the construction consultant, and the Hamel Lions to consider alternative options. Some of those alternatives included private fundraising, advancing money from the City's Park Dedication fee fund, downsizing the project, and surveying residents to determine their input on additional public funding for the project.

## Uptown Hamel Redevelopment

Discussions pertaining to the redevelopment of Uptown Hamel continue, as the Council has directed staff and financial consultants to prepare a feasibility report that will address various finance options and needs for development.

The Illustrative Guide Plan (to the right) was completed previously as part of the Uptown Hamel Zoning Ordinance, which can be viewed in more detail on the City's web site, under section 834 of the Code Book.

City staff had previously prepared a Master Plan of estimated infrastructure costs in April 2003. The total infrastructure/improvement costs for storm water, Hamel Road, street lights, sidewalks, electric power line burial, and Sioux Drive improvements were estimated at between \$1.3 million to \$1.6 million depending on alternatives.

Improvements to Mill Drive, development of trails, and enhanced design for streetscape were not included in those cost estimates. Water and sanitary sewer access to existing infrastructure would be the responsibility of developers.

The Council has discussed financing options that include special assessments, tax incremental financing (TIF), tax abatement, a special services district, as well as existing capital funds. Through the feasibility report, the Council is seeking options for funding the infrastructure/improvements as well as determining what types of development would be needed to support Uptown Hamel.

## Uptown Hamel Guide Plan Illustrative





This Guide Plan illustrates some of the principles and provisions of the ordinance. Other ways to achieve compliance are possible and can be considered when more specific plans are submitted for approval.

## 23rd ANNUAL HAMEL RODEO July 10-13, 2003, Corcoran Lions Park

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★
★ <b>Dates &amp; Times</b> ★
★ July 10 (Thursday) 7:30 pm ★
★ July 11 (Friday) 7:30 pm ★
★ July 12 (Saturday) Family Day 1:00 pm ★
★ July 12 (Saturday) 7:30 pm ★
★ July 13 (Sunday) 7:30 pm ★
★ *All performances rain or shine ★
★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

<b>Ticket Information</b>
<b>Advance tickets</b> available at Farmers State Bank of Hamel, Pleasant Hills Saddle Shops, Medina Ballroom, Inn Kahoots or Ticketmaster. Ticket Centers at Marshall Field's, Mervyn's, and Rainbow Foods or at <a href="http://www.ticketmaster.com">www.ticketmaster.com</a> (tickets subject to convenience charge)
<b>Tickets at the Gate:</b> Adults \$11.00 and \$13.00 Kids \$7.00 and \$8.00 Saturday, 1:00 *Family Day* All Tickets \$6.00

Additional information can be found at [www.hamelrodeo.org](http://www.hamelrodeo.org)

	<h3>Hamel Rodeo Parade</h3> <p>Sunday, July 13, 2003</p> <p>Parade Starts at 2:00 p.m. in Uptown Hamel</p>	
---	--	---

# General Information

## City Clean-up Day Report

The table to the right compares data from the past four City Clean-up days in units of tons for materials collected.

In addition to the material presented in the table, the City also collected a five gallon bucket of household batteries and ten gallons of antifreeze in 2003.

The City also sold 122 trees and 60 bags of phosphate-free fertilizer. 40-lbs of hot dogs were also served!

The City also cordially thanks all volunteers and haulers for their hard work throughout the Clean-up day on Saturday, April 26th! We look forward to another successful clean-up day next spring!

Item & Vendor	2000 Tons	2001 Tons	2002 Tons	2003 Tons
Appliances	7.20	6.88	5.59	4.66
Tires	2.10	3.00	2.28	1.49
Scrap Metals	15.51	19.00	11.00	17.50
Auto Batteries	1.45	1.00	0.50	1.50
Electronics	0.52	0.00	0.36	0.50
<b>Total Recyclables</b>	<b>26.78</b>	<b>29.88</b>	<b>19.73</b>	<b>25.65</b>
Debris	30.78	44.29	32.06	49.07
<b>Total Tons Collected</b>	<b>57.56</b>	<b>74.17</b>	<b>51.79</b>	<b>74.72</b>

Data made available by the West Hennepin Recycling Commission.



Volunteers hard at work during City's Annual Clean-up Day on April 26th.

## Council Considering Slow No-Wake Zone Ordinance for Lake Independence

The City Council has reviewed a draft ordinance to regulate the surface use of Lake Independence. To be more specific, the ordinance would establish a slow no-wake zone during times of high water level.

The proposed ordinance states that "no person shall operate a water craft, including aircraft except during landings and take-offs, in excess of slow no-wake speed within 250 feet of the shoreline when the high water slow no-wake restrictions are in effect."

The high water level is proposed to be at 957.8 feet above sea level, and must be above that level for three consecutive days until a slow no-wake zone is established. Three consecutive days below the high water level is needed to remove the slow no-wake zone.

Establishing a slow no-wake zone is one method to help preserve the shoreline on Lake Independence. The Council will consider the ordinance adoption on June 17th and will need joint approval from the City of Independence to enforce the ordinance.

## Updates to City Web Site

Check out the City's web site at [www.ci.medina.mn.us](http://www.ci.medina.mn.us) to view some of the new updates. City Council agendas are posted each Friday afternoon, prior to the coming Tuesday meeting.

City Council minutes for 2003 are also being posted in the archives section as they become approved by Council action.

In addition to the agendas and minutes, information is being posted under the news and events section that keep residents up to date regarding on-going issues or projects.

Feel free to provide any comments to City Administrator Chad Adams via the web site.

## Education Program Guidelines

### For Best Practices for Manure Management, Pasture Management and Wetland Protection

The City Council and staff are in the process of reviewing and establishing an education program that will address best practices for manure management, pasture management and wetland protection. The initial draft of the guidelines were created by a volunteer sub-committee consisting of residents, Council and staff.

The education program for these best practices were an initial recommendation of the Agriculture Task Force, which was disbanded on May 6, 2003 by the City Council. However, the City Council has reviewed and discussed the Task Force's findings, conclusions, and recommendations and will continue to discuss the recommendations at future meetings.

Possible components of the education program may involve additional literature through this newsletter, newspaper articles or targeted mailings to those of interest. In addition, small educational classes, a city forum, and site visits have also been discussed.

The City would also like to thank all of the volunteers who were involved in the Task Force: Lenny Leuer, Mary Verbick, Jerry Brost, Tom Supel, Tom Crosby, Louise Leatherdale, Steve Leuer, Dick Picard, Ann Thies, Bill Nunn, Louise Otten, Tom Gregor, Mike McGlaughlin, Wally Marx, Phil Zietlow, Carolyn Smith, Jim Lane, Ron Batty, Chad Adams, Loren Kohonen, Sandie Larson and Paul Robinson.

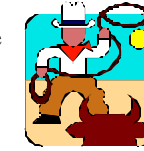
# Police Department and Public Works

## Personal ID Cards Available at Hamel Rodeo At The Family Day Performance Only, July 12, 2003

The Medina Police Department, Corcoran Police Department and Farmers State Bank of Hamel are working together to offer Personal Identification Cards for individuals and/or their families. The cards include basic identification information along with fingerprints and picture.

Officers will be available at the Hamel Rodeo to help individuals or families complete the card and take fingerprints. The card will be for each individuals' records only and will not be retained by local Police Departments. The service is FREE OF CHARGE!

The cards will be available only at the Family Day Performance between the hours of 11:00 a.m. and 3:00 p.m. on Saturday, July 12, 2003 at the Hamel Rodeo. Look for the booth set up near the south entrance. "Gumby" the Search and Rescue Dog will be there too!



## City Welcomes New Personnel

The City of Medina is pleased to announce the hiring of David Hall to the Police Department and Ivan Dingmann to the Public Works Department.

Hall is serving as a Patrol Officer with the Police Department and began his duties late in May 2003.

Dingmann began his duties with Public Works in early April 2003 and is sharing duties between roads, parks, water and sewer.

## Assistance Needed to Search for Emerald Ash Borer

The Minnesota Department of Agriculture is asking all communities in Minnesota to cooperate with looking at ash trees and report any unexplained cases of ash decline, dieback or death.

The Emerald Ash Borer (EAB) was discovered last year in Detroit, Michigan and this exotic pest from Asia is killing thousands of ash trees in Michigan. The EAB has also recently been found in the northwest portion of Ohio. The Department of Agriculture is hoping that the EAB pest is not in Minnesota, but needs community assistance.

To help out, the Department suggests to briefly look at all ash trees as part of normal tree operations (maintenance, etc.), and to assess trees to see if signs or symptoms of EAB are evident.

Please report any suspected cases to the Minnesota Department of Agriculture using forms and reviewing information available on the Department's web site at [www.mda.state.mn.us/invasives/EAB.htm](http://www.mda.state.mn.us/invasives/EAB.htm)



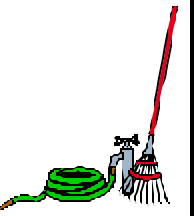
## City Adopts Storm Water Pollution Prevention Program (SWPPP)

As part of the recently adopted Storm Water Pollution Prevention Program (SWPPP) as required by the Minnesota Pollution Control Agency (MPCA), the City is providing lawn care tips in this issue for our residents.

In coming years, the City has the responsibility to oversee and enforce the adopted SWPPP. The purpose of the program is to prevent any pollution in the storm water as it leaves the city.

To begin with, storm water is simply any water that runs on the surface of the ground. Rain is of course considered storm water, but so is sump pump discharge and lawn sprinklers.

Pollution of storm water has several causes, many of which are avoidable. Therefore, the City is seeking assistance from every resident to comply with the SWPPP. This newsletter, and those forthcoming, will provide useful information on what can be done to prevent storm water pollution.



### LAWN CARE TIPS

#### Fertilizer:

1. Phosphorous free fertilizers are required.
2. Keep fertilizer off of driveways and streets.
3. Use a properly calibrated spreader.

#### Mowing:

1. Keep grass at 2 to 3 inches (this provides for better filtration of storm water).
2. Do not blow grass clippings into the driveway or street, and consider your own composting site.
3. Do not over-water. In most cases, one inch (1") of water per week is all that is required. If lawn sprinkling is conducted, adjust sprinkler heads to prevent wasting water or sprinkling driveways or streets.



#### Other Tips:

1. Remove and dispose of animal waste.
2. Plant trees for windbreaks and shade.
3. Be responsible when applying pesticides while being sure that you follow directions on labels.

These are only a few examples of what residents can do to help with storm water pollution. More information and ideas can be found on the web sites for both the Minnesota Department of Natural Resources at [www.dnr.state.mn.us](http://www.dnr.state.mn.us) or the Minnesota Pollution Control Agency at [www.pca.state.mn.us](http://www.pca.state.mn.us)